

Town of Otis
Selectboard/ Board of Health
Meeting Minutes
Conference Room
Tuesday, July 22, 2025, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance.

Topic: Select Board

Time: Jul 22, 2025 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81815044733?pwd=pJaShGDFtocjCxbdBMziXa9Cza7zjz.1>

Meeting ID: 818 1504 4733

Passcode: 476866

Attendance: Gary Thomas-Chair, Terry Gould, Cynthia Fletcher, John Fletcher, Frank Tolopko, Stacey Schultze, William O'Brien, Diane Dyer, Susan Brofman, Sue Ebitz and Tammy Weidhaas. **Zoom:** Robin's Iphone

Call to Order: 6:31 PM.

Approval of Minutes: Gary made a motion to approve the July 8th minutes as amended. Terry seconded, motion passed, vote 2-0. The minutes from June 24th were tabled until the next meeting.

Appointments: Terry made a motion to appoint Margie Klein to the Cultural Council. Gary seconded, motion passed, vote 2-0. Terry made a motion to recognize Conservation had moved Chris Chaffee into a full position and Roger Meyer had moved into the alternate spot. Gary seconded, motion passed, vote 2-0. Gary mentioned we have had two resignations from the Recreation Commission and that we will post those vacancies.

Library Project: The architect from TSKP was in Otis on July 16th. A group visited the possible sites for the project and the architect gathered information. The library hosted "meet the architect" later in the afternoon. It was well attended. We expect to have a breakdown of site analysis by the end of August.

Truck Surplus: The 2014 GMC from the Maintenance Department was listed on Municibid. We had a successful round and the winning bid was \$9,000.00. The bidder has reached out and will be picking up the truck in the next few weeks.

License Fee for Food Trucks: Heather had asked the Board to consider increasing the yearly fee that food vendors are required to pay. After a brief discussion Gary made a motion to set the fee at \$75.00. Terry seconded and the motion passed, vote 2-0. This fee offsets the cost for staff to inspect and our software fees.

Tax Title Update: Jessica has been working regularly with the firm handling our outstanding tax title. They reached out in regard to 385 Algerie Road and asked the Board to consider a Deed in Lieu of foreclosure. The Board discussed and didn't have an issue with that. This process will result in 3-5k in fees but Jess advises is less than the foreclosure process. Jess has seen over \$100,000 come in so far that has been recovered. It's a good start.

Recent and Upcoming Events: There are a couple Library events coming up and the Obstacle Challenge Aug 3rd. More info on the library's web page.

Not Anticipated by the Board: Brandi had received a request from Highway that the Board approve closing North Blandford during the daytime while the company replaces the culverts. Derek feels this can cut the time of the work almost in half. The Board did not have a problem with that. Brandi said they would schedule a robo call once Derek had dates.

Adjourn: 6:50 PM.